



Name: ADEOYE, ADEDOYIN COMFORT

ND, HND, (Office Technology and Management) B.Sc. (Office and Information Management)

Assistant Lecturer

School: School of Communication and Information Technology

Department: Office Technology and Management

Research Interest: Entrepreneurship, Information Technology and Knowledge Management

Teaching Areas: Shorthand and Keyboarding

### **CONFERENCES ATTENDED WITH DATES**

1. ADEOYE Adedoyin, Comfort & IRO-IDORO Charloline B. (2022) Vocational Skill Training As A Gateway To Self-Employment And Entrepreneurship Among National Youth Service Corp Members In Ifo Local Government Area, Ogun State at the 3<sup>rd</sup> International Conference held at the Federal Polytechnic, Ilaro between 16<sup>th</sup> and 18<sup>th</sup> August, 2022.
2. F. Ade ADEBAYO & ADEOYE Adedoyin, Comfort (2022) Leadership Styles And Motivation As Predictors of Job Performance of Secretaries in Federal Polytechnic Ilaro, Ogun State at the 2nd National Conference of School of Communication and Information Technology, held at the Federal Polytechnic, Ilaro between 19<sup>th</sup> and 20<sup>th</sup> July, 2022
3. ADEOYE Adedoyin, Comfort & *James Ige ORIJA; Ph.D 2022* Emerging Office Technology And Service Delivery Of Office Managers In Selected Private Organisations In Ado Odo Ota Local Government Area, Ogun State.

### **SUMMARY OF PROFILE**

Adeoye, Adedoyin Comfort is currently an Assistant Lecturer in the department of Office Technology and Management in the school of Communication and Information Technology in the Federal Polytechnic Ilaro, Ogun state. She holds her Higher National Diploma (HND) in Office Technology and Management at Federal Polytechnic Ilaro and a Bachelor of Science (B.Sc) in Office and Information Management from Lead City University, Ibadan, Oyo State. She has

attended some conferences, training and workshops. She is currently undergoing her Master's Degree (M.Sc) programme at Lead City University, Ibadan, Oyo State. She is married with lovely children.

# **ADEOYE ADEDOYIN COMFORT**

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## **OBJECTIVES**

To build a position in the corporate world , dynamic and result-oriented organization offering opportunities for self-development and growth in an evolving, dynamic and competitive global economy.

## **PERSONAL INFORMATION**

Date of Birth: 21<sup>st</sup> June, 1991

Sex: Female

Status: Married

State of Origin: Ogun State

## **SKILLS AND ABILITIES**

- Excellent multi-level, interpersonal, written and verbal communication skills: Ability to Work with little supervision.
- Language skills: High level proficiency in English and Yoruba language.
- Well-developed ability to work as a team player.
- Strong organizational skills with keen attention to details.
- Advanced training on Microsoft office.
- Strategic and conceptual thinking

## **EDUCATIONAL QUALIFICATION**

**LEAD CITY UNIVERSITY, IBADAN**

Master of Science (M.Sc)

Office & Information Management

(2022- in view)

